**Guidance on M&F Students Payments and Practices**

The University is implementing the SWC-UAW contract which includes a review of appointment practices across the University. Based on this review , the following actions should be taken for M&F students to ensure compliance.

* M&F students who for the Fall 21 and Spring 22 terms were paid on a grant, should be paid at the prevailing GRA rate since they were providing research services (revised rate is $3,666.67 per month; $44,000 for 12-months). **This top-up should come from unrestricted funds.**
* M&F students who for the Fall 21 and Spring 22 terms were paid on unrestricted sources and were providing research services in a lab, should be paid at the prevailing DRA rate s (revised rate is $3,666.67 per month; $44,000 for 12-months). **This top-up should come from unrestricted funds.**

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* M&F students who were providing research services in the fall, but not on appointment, will receive the ratification bonus.
* M&F students who were not paid on a grant and were paid from unrestricted funds as a lump-sum stipend via SFS ($3,460 per month) in the fall and spring terms should receive the revised prevailing rate for students not on appointment ($3,594.75 per month; $43,137 for 12-months) from unrestricted funds.
* Moving forward, starting in Summer 22, students providing research or instructional services should be appointed. Appointments require the student to be registered for Ext RU or RU. If the student was registered for M&F in Spring 2022, the student can switch to Ext RU or RU in Fall 2022.
* We are looking at ways to minimize the tuition cost for students in their last year. More information will be forthcoming on this in the upcoming weeks.
* Students on M&F, should not be rendering research or instructional services, thus should not receive compensation or stipend. They should be focused on finalizing their thesis only.
* Once they have left the university and have taken another job, we do not need to fund. The PI can cover their M&F fee and other mandatory fees if they choose to from unrestricted funds (cannot be charged to grants).