



CS@CU
MS Fall 10 Orientation

Remi Moss

Office Hours

Mon., Tues., Wed., and Fri.
11:00am – 12:00pm
2:00pm – 4:00pm

On Thursdays – email only
Will respond to your email
as soon as I can

Or by appointment

See me about:

- Administrative Questions
- Academic Questions
- General concerns about life at Columbia
- Personal issues that you do not know who to talk to
- Anything that you would like to discuss
- Suggestions and recommendations to improve the program

First thing first: Select a Track

You should have selected a track by now.

- The deadline to select a track was July 30
- Assigned advisors at the beginning of August
- You can change your track later (Normally up until the beginning of second semester. Change possible by the beginning of the third semester, if this change does not require I-20 extension)

Register for Courses

Registration Requirements

Domestic Student (US citizens and PR)
- Full time (12 pts) or Part time (min. 3 pts)

International Student
- Must be full time (12 pts)
- Last semester, can be part time (take what you need to graduate)

Registration Dates

Registration dates
8/31 – 9/2
Register for at least one course during this time to avoid late registration fee!

Late Registration Fee
If you register for courses after 9/2, late registration fee will be charged.

Change of Program

- **9/7 - 9/17**

- Add/drop classes freely without financial penalty

Dropping a course after 9/17

FINANCIAL PENALTY

- **No refund** for the course you are dropping
- If you need to add another course, tuition for that course will be added to your account
- Same for funded students

Last Day to Drop a class

- 11/18 (No Refund)

Last Day to Select P/F option

- 11/18
- Keep in mind that Pass/Fail course does not count toward your degree
- P does not get calculated into GPA, but F will be as 0
- If you pass a course, you cannot retake it.

REMEMBER!

Try to finalize your schedule before 9/17 to avoid financial penalty!

How to Register

Online Registration

- Registration appointment
- Login to SSOL and click on the "Reg Appts & PIN" menu
- Register on www.ssol.columbia.edu

Telephone

- Registration appointment
- Register by calling 212.854.8282
- Provide PID number (C00....)

What if the course I want to register is full???

- No cap, but the Registrar's Office sometimes puts a limit without telling us.
- If you cannot register due to this cap, please talk to the instructor of the course. You should be able to register by using an Add/Drop form.

Registering for Project Courses

Project course

- Work with a professor on his/her project

Project Fair

- September 8 (Wed.) from 11 – 12:30pm
- Meet with professors who are looking for project students

Registration

- Pick a professor with whom you want to work
- Email the professor if s/he has a project that you can work on
- If yes, get a call number (5 digit) to register either from the professor or me.

Maximum # of Project units that count toward the degree

- 12 points

Registering for a Non-Tech course

Rule

- One of the general electives can be a non-tech course
- Allowed to take up to 3 pts of advisor-approved, non-tech, Columbia graduate course
- Advisor approval is necessary
- Please forward Remi the approval email

Cross Registration

- Contact the school to find out what the procedure is

FYI: Classroom CODES

- MUD – Mudd Building
- SCE – Shapiro (CEPSR)
- HAM – Hamilton
- PUP – Pupin
- CSC – CS Conference Room (CS Building)
- ENG – Engineering Terrace

Course Waiver

Course Waiver (import)

You can waive core or required courses, if you have taken similar courses in the past (no need for you to repeat)

Courses taken at other institutions

- Grade of B or better
- You can only waive core or required courses. **Not electives**
- Fill out import request in MICE
 - * Attach support documents
- You will be notified by email

2 important things to know:

- 1) Must select your track before you can submit import request
- 2) Must do this in your 1st semester!

Courses taken at Columbia
(Continuing Education or SEAS Special Registration)

- Can transfer credits (up to 15 pts)
- You did not use the course toward any other degree
- Complete Advance Standing form (not MICE)
- Submit the form to Remi Moss

Waived requirements and now what?

- Take any CS course in place of the waived one
- Take a non-CS course in place of the waived one. In this case, should get the advisor's approval.
 - Forward the approval email to Remi.

Progress Check

Keeping track of your requirements

Progress Check

- Download from the track website
- Use this form to keep track of your requirements
- This is also used for your graduation clearance at the end of your time at Columbia

Office of Disability Services

If you have or if you think you may have disabilities that require accommodations:

- 1) Contact me or Jonathan Stark
- 2) Contact ODS

\$\$ Financial Information \$\$

Financial Support

Graduate Research Assistantship

- Individual faculty
- Hard to come by
- Do projects for professors

MS Teaching Assistantship

- TA graderships are available
- MSTAship is not available for first semester students
- Apply for a gradership and try to get the faculty recommendation for next semester

Academic Honesty Policy

Academic Honesty Policy

"I did not know" does not work

- Attached to the orientation handout
- Also, you can read it online:
<http://www.cs.columbia.edu/education/honesty>

Serious consequences

- Probation, suspension, or dismissal

Building Access

Access to CS Buildings

- Your student ID is the access card.
- Your info has been forwarded to the security office, so should have access
- Automatically granted 24/7 access to:
 - CS area
 - Clic Lab - Fairchild Entrance
- Students who have projects in CEPSR:
 - Need to apply in MICE
 - Not sure how? Make an appointment and see me

Access does not mean it is “Your Home”

- Please keep the shared space clean (Labs and Lounge) .
- Fridge in the lounge – If it is not yours, please do not eat, drink, or touch.

Curricular Practical Training

COMS W4910

Curricular Practical Training

- COMS W4910
- The CPT course enables you to earn an academic credit for the work experience relevant to your studies
- 1 point at a time
- International students can apply for the CPT work authorization

CPT Application Procedure

- Submit a job offer letter, short proposal, and a CPT application form to the advisor
 - Submit the signed copy to me for my signature
- [Domestic students: Register and Done]
- International students: Register, take the form to ISSO

Career Development

Job Announcement in MICE

- 1) Login to MICE
- 2) Click on the "Students" menu
- 3) Click on "Jobs"
- 4) Click on "Subscribe"

Other Resources

- Center for Career Education
 - Career Fair
 - Resume/Interview Workshops
 - Drop-in Counseling
- Company Information Sessions
 - Through Career Center, ACM, and the Department
- Alumni Career Panel
 - Network with Alumni

ANY QUESTIONS?
