



Computer Science

Office: 450 Computer Science (4th floor of Mudd)

Contact: advising@cs.columbia.edu

Associate Chair for Undergraduate Education:
Prof. Adam Cannon

Director of Undergraduate Studies for BS Programs: Prof. Paul Blaer

Directory of Undergraduate Studies for BA Programs: Prof. Jae Woo Lee

Associate Director of Academic Administration and Student Services: Remi Moss

Assistant Manager of Student Services and Career Placement Officer: Jessica Rosa

Student Affairs Officer: Kathryn Angeles

Coordinator of Academic Appointments and Student Services: Chad Gurley

Confidentiality: All information about students is confidential and will not be released to anyone outside of the university, including parents, without written permission of the student. Confidentiality is guaranteed by the Federal Family Educational Rights and Privacy Act (FERPA).

ADVISING GUIDELINES FOR UNDERGRADUATE STUDENTS

Seek out and engage with your advising resources. Be proactive! Your adviser will not know your needs unless you tell them.

Advising Resources – Who Can Help?

- CS Faculty Advisor (<http://www.cs.columbia.edu/education/undergrad/advisors>)
- Student Services (advising@cs.columbia.edu)
- Center for Student Advising or School Advisor
- Peer Advisors (https://www.cc-seas.columbia.edu/csa/peer_advising)
- Instructors

Role of Your CS Faculty Adviser:

- Help select appropriate courses to meet major requirements
- Discuss possible career options/post-graduation plans, internships, research opportunities
- Discuss life concerns, i.e. time management, stress/wellness, co-curricular activities
- Professional role model and mentor

Role of Student Services:

- Help select appropriate courses to meet major requirements
- Help with registration and course issues
- Discuss life concerns, i.e. time management, stress/wellness, co-curricular activities
- Direct you to additional resources and support mechanisms

ADVISING GUIDELINES FOR UNDERGRADUATE STUDENTS

Role of Your Center for Student Advising Advisor or School Advisor:

- Discuss first- and second-year requirements
- Discuss non-technical requirements and electives
- Discuss general degree requirements
- Direct you to additional resources and support mechanisms
- Help with other issues, concerns or questions

Your Role: Advising is a two-way relationship.

- Be proactive and let your adviser know you want to meet.
- Have an agenda of what you want to explore with your adviser.
- Do not wait until the day you need an answer to reach out to your adviser.
- Follow-up on referrals and resources suggested by your adviser.
- Do not expect your faculty adviser to have all of the answers to all of your questions.

How to Make an Advising Appointment:

- CS Faculty Advisor – Email your advisor directly or visit his or her office hours.
- CS Student Services – Email advising@cs.columbia.edu.

MAJOR REQUIREMENTS AND COURSE INFORMATION

Where to Find CS Major Requirement Information:

Updated CS major requirements will always be posted on the CS website - <http://www.cs.columbia.edu/education/undergrad>

The degree progress checklists at <http://www.cs.columbia.edu/education/undergrad> will help you keep track of your courses for the major.

- Please use the checklist and not the DAR to track your major. If you would like your courses checked for the major, please email your checklist to advising@cs.columbia.edu.

For policy information and general requirements for Undergraduate students, please refer to your school's online bulletin (see resources section).

Course Information: Directory of Classes

For updated course information, including the day, time and location, each semester, please see the Directory of Classes - <http://www.columbia.edu/cu/bulletin/uwb/>

Course Load:

Students typically register for 15 - 17 credits per semester. Students must register for no fewer than 12 credits per semester to maintain full-time student status.

RESOURCES

CS Student Services (Remi Moss, Jessica Rosa, Kathryn Angeles, Chad Gurley)
advising@cs.columbia.edu

CS Faculty Advisors

<http://www.cs.columbia.edu/education/undergrad/advisors>

Center for Student Advising

403 Lerner Hall, x4-6378
<https://www.cc-seas.columbia.edu/csa>

General Studies Advising

403 Lewisohn
<https://gs.columbia.edu/academic-advisement>

Financial Aid Office

618 Lerner Hall, x4-3711
<http://cc-seas.financialaid.columbia.edu/>

Public Safety

- x4-5555
- For all emergencies on campus call 212-854-2797.
- For emergencies off campus that require the NYC Police, Fire Department or Ambulance service dial **911**

Medical Services

John Jay Hall 4th Floor, x4-7426
M-R 8-6:30pm, F 8-5pm, S 10-3:30pm
<http://www.health.columbia.edu/>

Counseling and Psychological Services

Alfred Lerner Hall, 5th and 8th Floors, x4-2878
M, T, W, R 8-6:30pm
F 8-4:30pm
<https://health.columbia.edu/counseling-and-psychological-services>

HELPFUL LINKS

CS Undergraduate Program

<http://www.cs.columbia.edu/education/undergrad>

Online Bulletins

- Columbia College: <http://bulletin.columbia.edu/columbia-college/>
- SEAS: <http://bulletin.engineering.columbia.edu/>
- General Studies: <http://bulletin.columbia.edu/general-studies/>
- Barnard: <http://catalog.barnard.edu/>

Columbia Registrar

<http://registrar.columbia.edu/>

Barnard Registrar

<http://barnard.edu/registrar>

Add/Drop

<http://registrar.columbia.edu/content/registrator-on-adjustment-form-add-drop-classes>

Student Services Online (SSOL)

<https://ssol.columbia.edu/>

Academic Calendar

<http://registrar.columbia.edu/event/academic-calendar>

Career Resources

<http://www.careereducation.columbia.edu/>

Student Life

<https://www.cc-seas.columbia.edu/studentlife/>

Student Conduct

<http://studentconduct.columbia.edu/>