

COLUMBIA UNIVERSITY IN THE CITY OF NEW YORK

REGISTRATION & Add/Drop FORM

(Check one) Registration Change of Program
 (Check one) Spring Summer Autumn
 (Enter year) _____
 New Continuing Readmit

(Please print)
NAME

CUID NUMBER

SCHOOL

DEGREE

PROGRAM/MAJOR

INSTRUCTIONS

1. Following the example shown on the => line, fill in all of the columns required for the action you are requesting. Please print!
2. To register for a class or to add a class, enter an A in the 'Action Code' column.
3. To drop a class, enter a D in the 'Action Code' column.
4. To change the number of points of a variable point course, or a grading option, enter C under the "Action Code," then enter the number of points you want, or a P for Pass/Fail or an R for 'Registration Credit.' If you do not enter a grade type, the 'letter grade' option is automatically selected.
5. Please sign this form, have your advisor sign it and get approval signatures for classes that need them.

Action Code	Call Number 5-digits	Bulletin Subject	Bulletin Number	Section	Points	GRADING OPTIONS L=Letter Grade P=Pass/Fail R=Registration Credit	Section Title	Approval as required	
								Dean	Dept./Instructor
=> A	77785	Theater	R 4030	001	03.0		Playwriting		
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
Total Points						For add/drop or point changes Enter total points:		Before	After

ALL STUDENTS

Student's
Signature:

Date

(If required)

Signature of
Official Approving
Term Program :

Date

NOTE:

(If required)

Full-time Graduate Students registering for fewer than 12 points need the signature of a School Official in order to be certified as full-time for loan deferment purposes. See below.

GRADUATE STUDENTS ONLY

I certify that this graduate student will spend at least 40 hours per week throughout the term on courses, preparation for examinations, supervised field work, or on an essay or dissertation, and is considered enrolled in a full-time program of study.

Signature of Certifying Official

Date