

Travel Grants

The IEEE Communications Society provides a limited number of travel grants to help its worldwide members with traveling difficulties attend major Society conferences. Six major conferences are currently included in this program: ICC, GLOBECOM, INFOCOM, WCNC, NOMS or IM.

For the purposes of this program, the world is divided into the following major ComSoc regions

- North America (NA) – IEEE Regions 1-6 for USA, IEEE Region 7 for Canada
- Europe, Africa & Middle-East (EAME) – IEEE Region 8
- Latin America (LA) – IEEE Region 9
- Asia Pacific (AP) – IEEE Region 10

The basic principle is that grant recipients must reside in a ComSoc region other than the region where the conference is held. Two types of travel grants are available: (1) student travel grants and (2) professional travel grants.

1. Student Travel Grants

This grant is for US\$1000 plus a complimentary copy of the conference record. To receive a grant the recipient must be the author of an accepted conference paper and actually attend the conference and present the paper. The candidate must be a valid Student Member of IEEE Communications Society at the time of application and must also be a full-time student regularly registered toward a degree in related fields in a university.

Applications should be submitted by students (or their advisors) to their ComSoc Regional Directors. The applicant's name and address, etc., must be printed on the application forms and "call for papers" of the conference. Application forms are included in the authors' kits for accepted papers. The deadline for receipt of applications by regional representatives is three months before the day the conference is scheduled to start. Selections are based on the review scores of the papers and regional selection guidelines set by each ComSoc Regional Director. Final decision comes from the office of the Vice President - Membership Development (delegated to Director - Membership Programs Development with the endorsement of the ComSoc Regional Director). Not more than one travel grant per year may be awarded to an individual through this particular program.

Special exception cases (with very restricted conditions) are also allowed for students to receive a grant to attend a major conference held within the same major region as the applicant resides. In this case the grant is US\$600 plus a complimentary copy of the record. Examples of special conditions to be considered are:

- Very high paper review score, recommendation by the Technical Program Committee chair, or authorship of more than one accepted paper.

- Minimum airfare to attend the conference is very high (i.e., air fare from Turkey to London, Australia to Tokyo, etc.), as verified by the regional representative.

- A letter signed by the advisor or other officer of the university indicating that there is no possible way for a student to obtain local travel support.

- Cost of this part of the Travel Grant Program may not exceed 15% of the total student travel-grant budget allocated to each specific conference.

2. Professional Travel Grants

A limited number of professional travel grants are available for those with practical difficulties to attend conferences. The grant includes \$1200 plus a complimentary registration for the conference (including a copy of the conference record). The candidate may be an author of a paper accepted for the conference, a panelist in a panel session, a session Chair, or a ComSoc Chapter Chair.

The candidate must be a valid member of IEEE Communications Society at the time of application. All other requirements and processes for this grant are the same as the student grant with the following two exceptions:

1. Professionals do not need to fill out the student application form. Instead, they can send in a letter stating their interest in applying for the grant to the appropriate ComSoc Regional Director.
2. Note that professionals who live/work within the same major region as the conference are not eligible for these grants.